The Chipman Room
Room 6-104

Making a Reservation

First, make sure the room is available for your desired date and time at:

[link]

Then, fill out the room reservation form online at: [link]

For A/V Issues
(Note: DMSE does not have a service agreement with MIT AV.
We will be billed for any service call that is made)

MIT Audio Visual: 617-253-2808 | avmaint@mit.edu

For Room Issues
(problems with lights, electrical outlets, room temperature, etc.)

MIT Customer Service Center: 617-253-4948

For other questions, please see someone in Rm. 6-113

**Default Layout: Boardroom Style**

**Capacity: 20**

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**Chipman Room**
Boardroom Style

**Furniture**

- **Chairs:**
  - Default (Padded): 25
  - Storage (Mesh): 28
  - Total: 53

- **Tables:** 12
  (For storage, use kitchen)

- **Alternative Layouts:**
  1. Classroom Style: 24-30
  2. Lecture Style: 78
  3. Open (standing): 125
Chipman Room
Classroom Style 2