

3.THG Semi-annual Faculty/Graduate Student Progress Review

Fall 2020 Semester



Instructions

The purpose of this progress report is to ensure that graduate students and their advisors are communicating regularly regarding the student's progress on thesis research and the student's overall professional development. Completion of the review is mandatory in order for the student to receive his or her thesis credits and a grade for subject 3.THG for any given term. This is an opportunity for all parties to get a better sense of progress on a project, of the student's development, and of the student/advisor working relationship, as well as to plan for future progress.

Students should arrange a remote meeting with their advisor to address the questions in this form then submit their responses through DocuSign. Feel free to attach additional pages if you need more space. The form will be routed to your advisor for additional commentary and grade assignment of "J" for satisfactory progress toward the thesis requirements or "U" for unsatisfactory progress. The completed form will be copied to the student, advisor, and DMSE Academic Office.

February 2020 degree candidates: You do not need to complete this form. Final grades for the SM (PE for A, B, C grades) and PhD (SA for satisfactory) are entered after submission of your thesis.

Co-advised students: Fill out a separate form for each co-advisor to review.

Form submission deadline: Friday, November 13, 2020.

Student's Name:

Advisor's Name:

Meeting Date:

Brief title and/or description of student's thesis project:

1. Describe what you feel were the student's important accomplishments from the previous semester.

Student:

Advisor:

2. What goals should the student accomplish during the next semester?

Student:

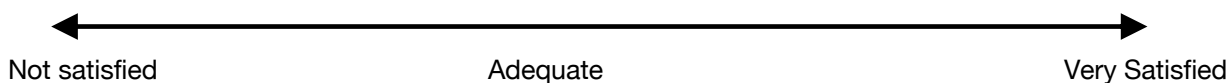
Advisor:

3. What changes need to be made in order to help the student accomplish these goals (e.g., more interaction with the advisor, more training, etc.)?

Student:

Advisor:

4. Indicate your level of satisfaction with the rate of progress of the student's thesis project, on a scale of 1 to 10; 10 = very satisfied, 5 = adequate, 1 = not satisfied.



Student:	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10
Advisor:	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input type="checkbox"/> 8	<input type="checkbox"/> 9	<input type="checkbox"/> 10

5. Indicate your progress to academic milestones below.

All graduate students	
How long you have been in the graduate program?	
Expected graduation date (September/February/May and year, e.g., May 2020)	

Post-qual doctoral candidates only including PPSM. For those in year 3+ or starting third year next semester, please indicate your timeline to meet with your thesis committee.	Completion date (Month and year e.g., May 2020)	Expected completion date (Month and year e.g., May 2020)	Not applicable
DMSE General Written Exam (GWE)			<input type="checkbox"/>
DMSE Thesis Area Exam (TAE)			<input type="checkbox"/>
PPSM Thesis Proposal Meeting			<input type="checkbox"/>
3.998 – Doctoral Thesis Update Meeting			<input type="checkbox"/>
Plan-to-Finish Meeting			<input type="checkbox"/>

6. Professional development (check all that apply):

	Student		Advisor	
	Yes	No	Yes	No
a. In the last semester, has the student presented a talk/poster at a conference?	<input type="checkbox"/>	<input type="checkbox"/>	n/a	n/a
b. In the next semester, will the student present a talk/poster at a conference?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. In the last semester, has the student published a paper in a technical journal?	<input type="checkbox"/>	<input type="checkbox"/>	n/a	n/a
d. In the next semester, will the student publish a paper in a technical journal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

e. If the answer to both (c) and (d) was no, when is this expected to happen?

Student:

Advisor:

7. How often do you meet with your advisor/student?

Student:

Advisor:

Is the frequency adequate?

Student:

Advisor:

8. Is funding for research and assistantship for the students stable over the upcoming semester?

Student:

Advisor:

9. Are you aware of any potential uncertainties in your funding?

Student:

Advisor:

Additional notes and comments from student or advisor (optional)

The advisor must assign a grade for the student's thesis research for the term (mark one and initial):

"J": satisfactory progress in thesis research

"U": unsatisfactory progress in thesis research

The progress review covering the period Fall 2020 has been completed and discussed by:

Student's Name (Printed)

Student's Signature

Advisor's Name (Printed)

Advisor's Signature

Complete this form through DocuSign by **Friday, November 13, 2020** in order for the student to receive a grade for thesis credits in 3.THG for the semester.